



**US Army Corps
of Engineers**

Transatlantic Programs Center

A-E Industry Day

April 18, 2008

A-E Industry Day - Agenda

0900	Admin comments and introductions	Dave Worthington
0905	Welcome	LTC Johantges
0910	TAC overview	Roger Thomas
0925	How the current A-E contracts have been used	Dave Worthington
0940	Contract scope and characteristics	Roger Vogler
0950	Clauses: Hazard Pay; Travel Reimbursement; Statutory Fee Limitation; Design w/in Funding; Conflicts of Interest	Christy Loy
1010	SPOT, TBC, Small Business considerations; Defense Base Act insurance requirement	Lynn Harper
1040	Break	

A-E Industry Day - Agenda

1100	Selection process and criteria	Dave Worthington
1130	Work forecast	
	Afghanistan/AED	Rich Dickson
	Iraq/GRD	Margaret Jones
	TAC	Roger Vogler
1200	Lunch (off-site)	
1330	CAC cards	Carl Stubbart
1340	Deployment requirements	Keith Frye
1400	Summary of comments, questions, etc.	Dave Worthington
1430	Open forum for questions and comments	TAC panel members
1500	Wrap Up	



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A-E Industry Day

TAC Overview



Roger Thomas, P.E.
Chief Construction-Operations Division

Mission

➤ Provide quality, responsive engineering, construction related advice and services to customers in the Middle East, Africa and other areas as needed

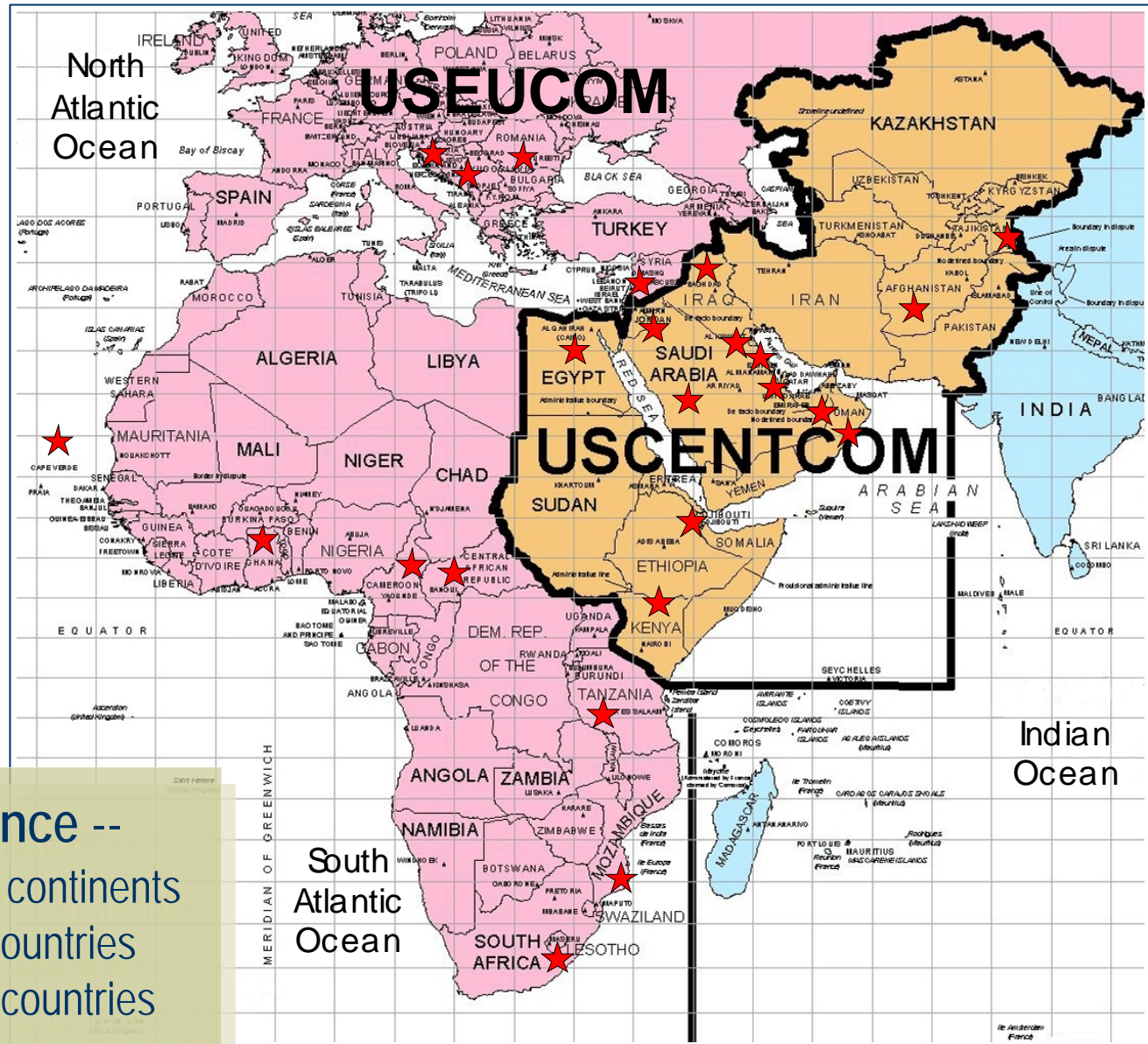
- ❖ U.S. military operations
- ❖ International and interagency support
- ❖ Stateside assistance to Gulf Region Division, Afghanistan District



-- TAC People --

- Total 348: 324 civilians, 14 military
- 276 people in TAC Headquarters
- 72 people in field offices; half of these are foreign or third country nationals
- Supports 400-plus in Iraq, Afghanistan

TAC Area of Operations



-- At a glance --

- Works on four continents
- Offices in 10 countries
- Projects in 27 countries

Customer/Stakeholders

- US Central Command and its component services
- US Army Europe
- Department of Defense agencies
- Other US government agencies
- Foreign military forces and foreign governments



Types of Assistance

- From planning to construction turnover
- Construction management assistance for host nation or customer-awarded contracts
- Specific engineering services requested by customers
- Reachback support for Gulf Region Division and Afghanistan District



US Army Operations Gulf Region

- Host-nation funded programs
- Operations & maintenance
- Contingency construction



US Air Force Operations Arabian Gulf



US Navy Operations Gulf Region



Foreign Military Sales



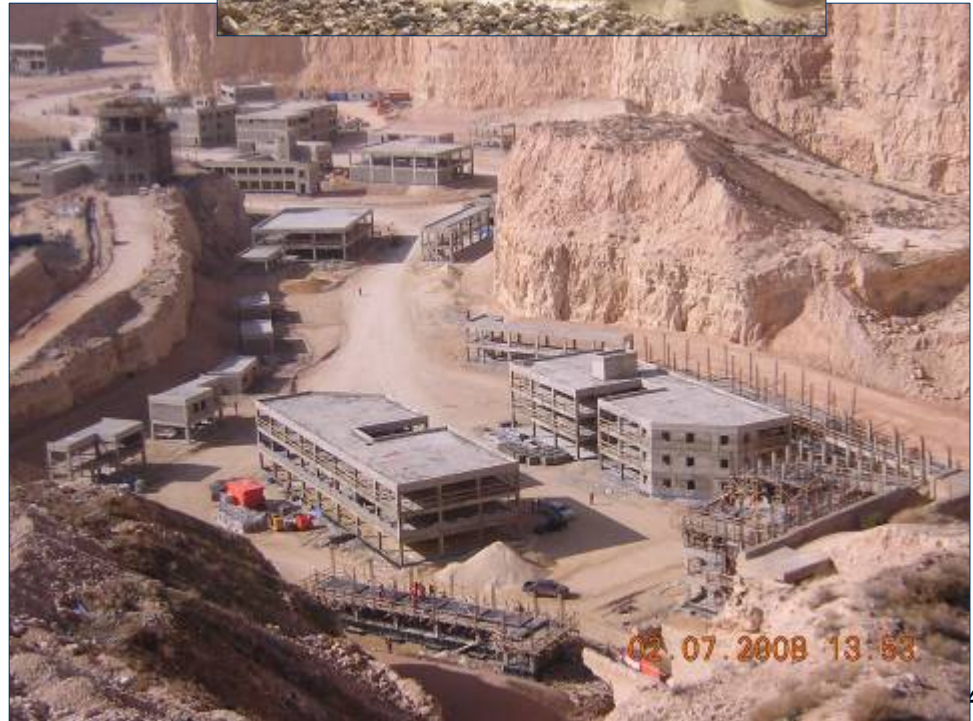
Egyptian Air Force Programs

- Stakeholders
 - ❖ Egyptian Air Force
 - ❖ US Air Force Materiel Command
- Peace Vector programs
 - ❖ Air base upgrades for Peace Vector programs (F-16 sales)
- Pacer Forge Facility Support



King Abdullah II Special Operations Training Center, Jordan

- Stakeholders
 - ❖ Jordanian Ministry of Defense
 - ❖ King Abdullah Design and Development Bureau
 - ❖ US Special Operations Command-Central
 - ❖ Defense Security Cooperation Agency
- \$70 million construction contract



Interagency Support

- US Agency for International Development
- Millennium Challenge Corp.
- Humanitarian support, various customers



Specific Project Support for GRD

- Facilities O&M support
- MILCON supplemental
- Contingency Construction Authority
- Other assistance as needed



Afghanistan Engineer District

- Afghan National Army facilities
- US and coalition forces
- Counter-narcotics and police facilities
- Support for US Agency for International Development



Contingency Standard Designs

First Set

- ✓ Barracks
- ✓ Washracks
- ✓ Administrative buildings
- ✓ Warehouse facilities
- ✓ Vehicle maintenance
- ✓ Tactical operations
- ✓ Medical
- ✓ Joint Operations Center
- ✓ Morale, welfare, recreation
- ✓ Dining
- ✓ Detention facility
- ✓ Expeditionary protective structures

Second Set

- ✓ Hardened joint operations center
- ✓ Hardened warehouse
- ✓ Hardened vehicle maintenance
- ✓ Power distribution/supply
- ✓ Water distribution/supply
- ✓ Sewage system
- ✓ Communications network
- ✓ Tanker truck offloading facility
- ✓ Helicopter pad
- ✓ Aircraft hangar

Relevant, Ready, Responsive, Reliable





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A-E Industry Day

Current A-E Contracts

Dave Worthington, P.E.
A-E Contracts Manager

Current A-E IDCs

- TAC has three current A-E Indefinite Delivery Contracts (IDC)
- These contracts were awarded in 2004 and 2005 and include a base year and four option years
- All three contracts are currently in their third option year
- The current contracts each have a capacity of \$30 million; \$10 million for the base year and \$5 million for each option year. Consequently, the overall capacity of the current A-E IDCs is \$90 million
- To date TAC has awarded 99 task orders involving approximately \$45 million dollars or work. This includes work throughout TAC's Area of Responsibility

Current A-E IDCs, cont.

- These contracts have been used for the following A-E Services:
 - ❖ Design of various military facilities
 - Both full design and design-build
 - ❖ Construction Management support in TAC's AOR
 - ❖ Geotechnical and Topographical Inspections
 - ❖ Design, Project Management and Cost Engineering assistance to TAC
 - ❖ Document Preparation (1391) and Program Management Planning (i.e., planning charettes, facility planning, etc.)
 - ❖ Support to other U.S. Government Agencies and friendly foreign governments

Current A-E IDCs, cont.

- The current A-E IDCs have provided significant support to TAC and its customers/clients. They have assisted TAC in meeting critical design schedules and have provided needed construction management support and other engineering services
- However, for the following reasons TAC has determined that new A-E IDCs are required:
 - ❖ The current IDCs do not have sufficient remaining capacity to cover the anticipated future A-E workload
 - ❖ Two of the current IDCs expire next year and replacement contracts must be in place to maintain our design and construction management support to our AOR
 - ❖ The current IDCs do not require that firms work in all areas of our AOR and this has left potential gaps in our design and construction management coverage

Current A-E IDCs, cont.

- A Fair Opportunity Process is used to select the best A-E firm from the three current IDC firms for a given task order. This process includes the following documents provided by the Government:
 - ❖ A Preliminary Scope of Work containing-
 - the deliverables required, the task order duration, interim completion dates, travel, housing and security information, potential disciplines needed, and any other pertinent information required so that the A-E firms have an understanding of the task order requirements
 - ❖ Fair Opportunity Document containing-
 - A question asking each firm to respond as to whether they are interested in submitting a technical response for the task order and
 - The technical criteria to be used by an interested A-E firm in its technical response

Current A-E IDCs, cont.

- A-E firms are typically limited to three pages in its technical response to the criteria listed in the Fair Opportunity Document. The technical criteria listed in the Fair Opportunity document is task order specific and may include such items as the A-E firms' experience with the task order assignment in the region in which the work is located, the expertise and experience of the personnel proposed for the task, and the capability of the firm to handle additional work. The Government may also require a progress schedule to demonstrate a firm's approach to a given task order

Current A-E IDCs, cont.

- TAC, through the Fair Opportunity Process, selects the A-E IDC firm which submits the best technical response to the Fair Opportunity Process criteria. This evaluation is conducted by TAC, in coordination with its clients and customers
- Unless negotiations fail only the selected firm will be given the opportunity to submit a price proposal and be able to negotiate a price for a task order
- Almost all of the task orders that TAC has issued under the current A-E IDCs have been firm fixed price. Rarely, are cost reimbursable contracts used



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Contract Scope and Characteristics

Roger Vogler, P.E.
Chief, Engineering Division

Scope and Characteristics

- Scope will cover all of TAC's AOR (Africa, the Middle East, the Arabian Gulf States, and portions of Southwest Asia)
- Task orders may be awarded as:
 - ❖ Fixed Price
 - ❖ Cost Reimbursable
 - ❖ Labor Hour
- Contracts will be used for:
 - ❖ Designs
 - ❖ Surveys
 - ❖ Construction Management services
 - ❖ Planning
 - ❖ Environmental
- Ability to mobilize quickly/provide quick response

Scope and Characteristics

- Total Capacity - \$240 Million over 5 years
- 1st year plus 4 option years
- Anticipate awarding to 3-6 firms
- No maximum per firm or year (other than the \$240M total)
- Minimum Guarantee – To be negotiated



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Contract Clauses

Christy Loy
Contracting Officer

Contract Clauses

- Hazardous Duty Pay
- Travel Reimbursement
- Statutory Fee Limitation
- Design w/in Funding Limitations
- Organizational Conflict of Interest



Hazardous Duty Pay

The salary rates do not include any uplift, or overseas differential, that may be required for assignments outside the United States. These adjustments, if required, as well as any overhead applicable to the resulting labor costs, will be negotiated on individual Task Orders. When applicable, Direct Labor Rate Hazard Multiplier will be applied to all hours worked.



Travel Reimbursement

Per diem costs for lodging, meals, and incidental expenses to be incurred by the Contractor during travel for performance of work under this contract, will be negotiated per task order IAW the guidance provided in Federal Acquisition Regulation subpart 31.

Statutory Fee Limitation

Title 10, United States Code limit that portion of the A-E's fee for direct design services to 6% of the estimated cost of the construction project for producing and delivering the designs, plans, drawings, and specifications needed for a construction project.

FAR 15.404-4, *Profit* and DFARS 236.606-70, *Statutory Fee Limitation* provide additional guidance. The record of negotiations and the Government estimate must clearly show that the cost of direct design services does not exceed the 6% limitation.

Design w/in Funding Limitations

Reference FAR Clause: 52.236-22 DESIGN WITHIN FUNDING LIMITATIONS (APR 1984)

- (a) The Contractor shall accomplish the design services required under this contract so as to permit the award of a contract, using standard Federal Acquisition Regulation procedures for the construction of the facilities designed at a price that does not exceed the estimated construction contract price as identified in the Request for Proposal (RFP).
- (b) When bids or proposals for the construction contract are received that exceed the estimated price, the contractor shall perform such redesign and other services as are necessary to permit contract award within the funding limitation. These additional services shall be performed at no increase in the price of this contract. However, the Contractor shall not be required to perform such additional services at no cost to the Government if the unfavorable bids or proposals are the result of conditions beyond its reasonable control.

Organizational Conflict of Interest

(a) Definition – In this clause:

- (1) "Contractor" means the firm signing this contract;
- (2) "Affiliates" means employees or officers of the Contractor and first tier subcontractors involved in the performance of this contract, or in the decision making process concerning this contract.

(b) Restrictions on Contracting. The Contractor agrees that neither it nor its affiliates will conduct a review nor make recommendations under this contract concerning any item which is the product of work performed by the Contractor or its affiliates under any other contract.



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Contract Requirements

Lynn Harper

Procurement Analyst
PARC-Winchester

Contract Requirements

- Theater Business Clearance
- SPOT
- Small Business Considerations
- Defense Base Act Insurance

Theater Business Clearance

What?

Why?

Details....



What?



A new DoD requirement!

Why?



Theater Business Clearance gives CENTCOM and JCC-I/A visibility of contract personnel and materiel in Iraq and Afghanistan

JCC-I/A Acquisition Instruction Mandatory Language

AI 52.7 Contract Delivery Requirements

AI 52.8 Mandatory Shipping Instructions – Iraq



JCC-I/A Acquisition Instruction Mandatory Language



**AI 26.4 Reporting
Contractor
Compliance with
Support of Iraq
Socioeconomic
Program**

**AI 26.5 “Iraqi First”
Program
Implementation**

JCC-I/A Acquisition Instruction Mandatory Language

AI 52.12 Contractor Support of USAID Communities Stabilization Program (CSP) for Hiring Iraqi Apprentices



JCC-I/A Acquisition Instruction Mandatory Language

AI 25.3

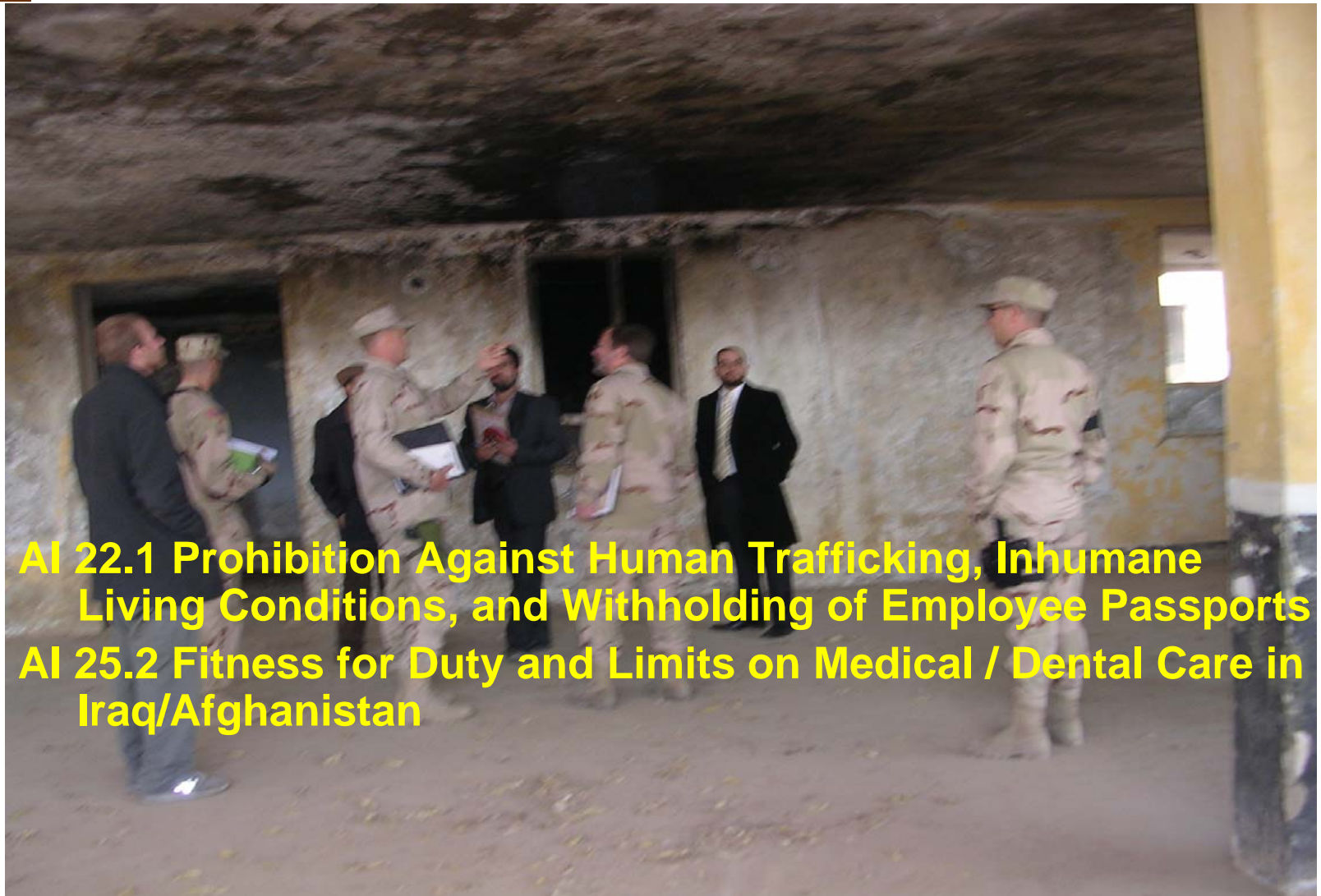
**Compliance
with Laws and
Regulations**

AI 26.6

**Afghanistan
“Afghan First”
Program
Implementation**



JCC-I/A Acquisition Instruction Mandatory Language



AI 22.1 Prohibition Against Human Trafficking, Inhumane Living Conditions, and Withholding of Employee Passports
AI 25.2 Fitness for Duty and Limits on Medical / Dental Care in Iraq/Afghanistan

JCC-I/A Acquisition Instruction Mandatory Language



AI 23.1 Reporting a Kidnapping

JCC-I/A Acquisition Instruction Mandatory Language

**AI 25.1 Armed
Personnel – Incident
Reports**

**AI 52.6 Arming of
Contractors:
Iraq/Afghanistan**



JCC-I/A Acquisition Instruction Mandatory Language

AI 25.4 Quarterly Contractor Census Reporting



JCC-I/A Acquisition Instruction Mandatory Language



DFARS 252.225-7040,
Contractor Personnel
Authorized to Accompany
Armed Forces Deployed
Outside the United States

JCC-I/A Acquisition Instruction Mandatory Language

DFARS Deviation 2007-O0010, Contractor
Personnel in U.S. Central Command Area of
Responsibility



Background

Historical Issues

- ❖ No centralized tracking and functional management process for contractors deployed in theater
- ❖ Functional oversight and control are not adequate for the vast number of contractors who now deploy with the U.S. Armed Forces
- ❖ Contractors are not contractually bound to manage and report contractor employee data in a single database (some used SPOT, other Services use different systems)

Objectives & Guidance

Objectives:

- ❖ Provide information on contractor logistics that result in increased functional management efficiency, providing Combatant Commanders with greater visibility into contractor assets
- ❖ Provide NIPR access to contractor companies in order to manage contractor information and meet all DoDI requirements
- ❖ Leverage and integrate with existing authoritative data sources



Benefits to the Community

- Assists Organizations / PMs with management of contracted logistics support; necessary for systems operation in the AOR
- Provides a central source of information to assist Defense Contractors and Combatant Commanders in planning force protection, medical support, personnel recovery, and logistics support of contractors who accompany the U.S. Armed Forces



Benefits to the Community

- Presents a single standard user interface for Government and industry to locate and correlate any individual to contract information and points of contact for routine actions and to manage emergency situations in an area of operation
- Provides a standard tool for the functional management of contractors accompanying the force that reduces manual data entry through integration with related industry and Government authoritative systems

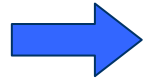


Benefits to the Community

- Associates contract visibility with individual deployed contractor and their location
- Provides movement tracking through an automated interface with Joint Asset Movement Management System (JAMMS)
- Generates digitally signed Letters of Authorization with unique SPOT barcode to comply with Homeland Security Presidential Directive 12 Policy for a Common Identification Standard for Federal Employees and Contractors

SPOT Overview

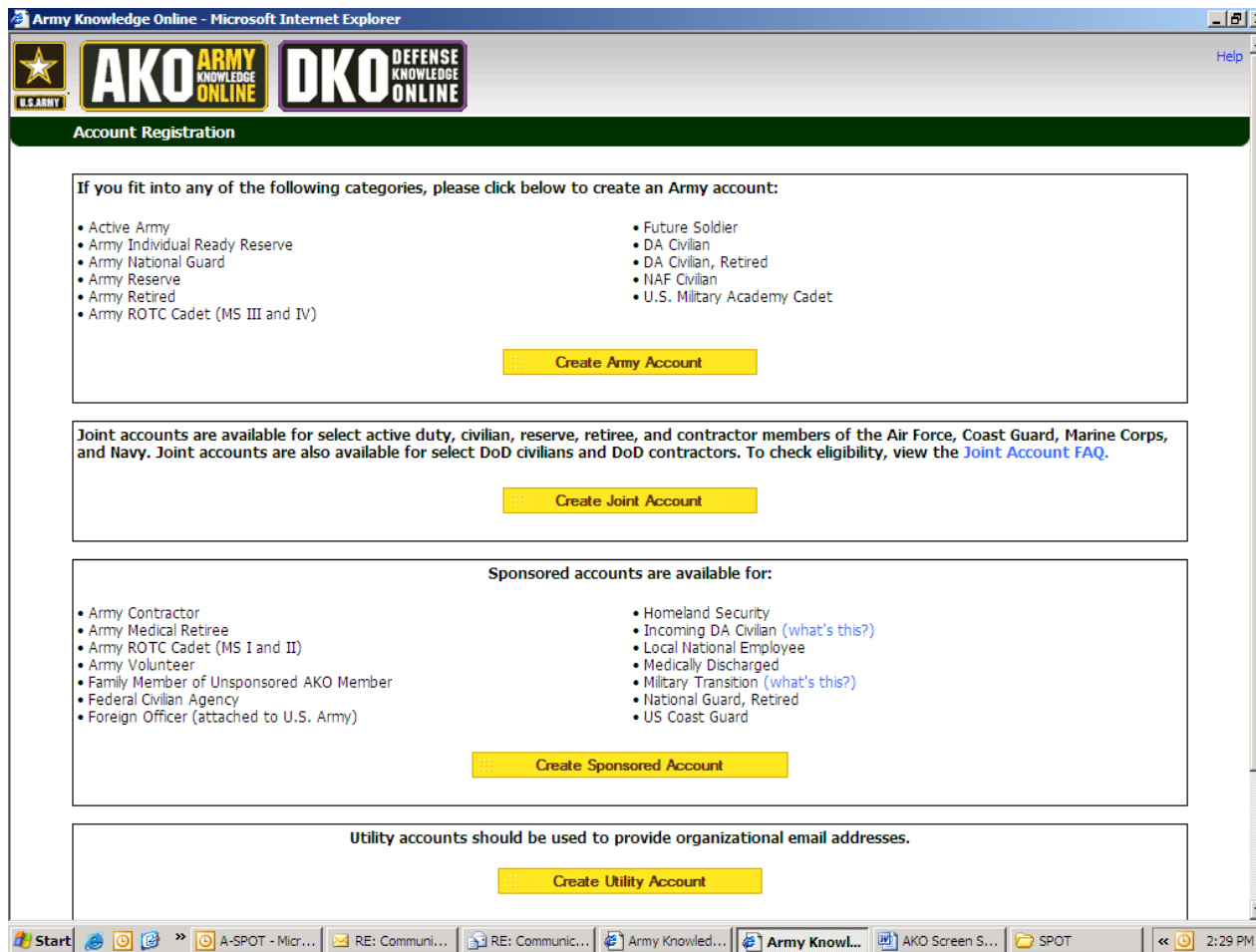
**GETTING
STARTED**



➤ **Users can register for SPOT with:**

- ❖ Common Access Card (CAC)
- ❖ DoD-approved software certificate
- ❖ Army Knowledge Online (AKO) login & password

Screen Shot from AKO (Sample)



Screen Shot from AKO (Sample)

Army Knowledge Online - Microsoft Internet Explorer

U.S. ARMY AKO ARMY KNOWLEDGE ONLINE DKO DEFENSE KNOWLEDGE ONLINE Help

Account Registration

Account Information

Enter the AKO User Name of your Army sponsor.

* **Army Sponsor:**

Choose the category that best describes you.

Note:

- Accounts for **Cadets** are only available to collegiate cadets.
- Accounts for **Foreign Officers** are only available to officers attached to the U.S. Army.

* **Account Type:**

User Information

Your user name will be automatically generated from the names you enter. For example:

- First.Last
- First.MI.Last
- First.Middle.Last
- Nickname.Last
- First.Last(Suffix)

* **Title:**

* **First Name:**

Middle Name:

* **Last Name:**

Nick Name:

Suffix:

Account holders who are part of the US Air Force, US Coast Guard, US Marine Corps, or US Navy are encouraged to enter their SSN for account verification. AKO can validate this information against an authoritative data source and as a result, give you a longer period of access to the system before your sponsor needs to re-verify your information. Social Security Number is mandatory for **Cadet**, **Incoming DA Civilian** accounts, **Military Transition** accounts, optional for all others. This is only used for identification purposes.

Social Security Number:

Enter your current organization (e.g. PEO STAMIS).

Organization:

Enter the address of your current organization (e.g. 9350 Hall Road, Suite 142, Fort Belvoir, VA 22060-5526).

Organization Street Address:

Start A-SPOT - Mic... RE: Communi... RE: Communi... Army Knowled... Army Knowl... AKO Screen S... SPOT 2:34 PM

Screen Shot from AKO (Sample)

Army Knowledge Online - Microsoft Internet Explorer

U.S. ARMY AKO ARMY KNOWLEDGE ONLINE DKO DEFENSE KNOWLEDGE ONLINE Help

Account Registration

Account Information

Enter the AKO User Name of your Army sponsor.

* **Army Sponsor:**

Choose the category that best describes you.

Note:

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User Information

Your user name will be automatically generated from the names you enter. For example:

- First.Last
- First.MI.Last
- First.Middle.Last
- Nickname.Last
- First.Last(Suffix)

* **Title:**

* **First Name:**

Middle Name:

* **Last Name:**

Nick Name:

Suffix:

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Organization Street Address:

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Screen Shot from AKO (Sample)

Army Knowledge Online - Microsoft Internet Explorer

 **AKO** ARMY KNOWLEDGE ONLINE **DKO** DEFENSE KNOWLEDGE ONLINE [Help](#)

Account Registration

Account Information
Select your Username. You will enter this name to log into the Portal, and your email address will be username@us.army.mil. Usernames must be no more than 20 characters.

User Name:

Your password has these restrictions:

- It must be at least 10 characters
- It must contain at least 2 special characters: !@#\$%^&* _-+=\|;:,./
- It must contain at least 2 numbers
- It must contain at least 2 uppercase and 2 lowercase letters
- It **IS** case sensitive

For more information on these restrictions, please see AR 25-2 by clicking [here](#).

* Password

* Confirm Password

Password Questions
Your questions and answers will be used to identify you in the event that you forget your password. Answers to these questions are **case sensitive** and should be **as secure as your password**.

* Question 1:

* Answer 1:

* Confirm Answer 1:

* Question 2:

* Answer 2:

* Confirm Answer 2:

* Question 3:

* Answer 3:

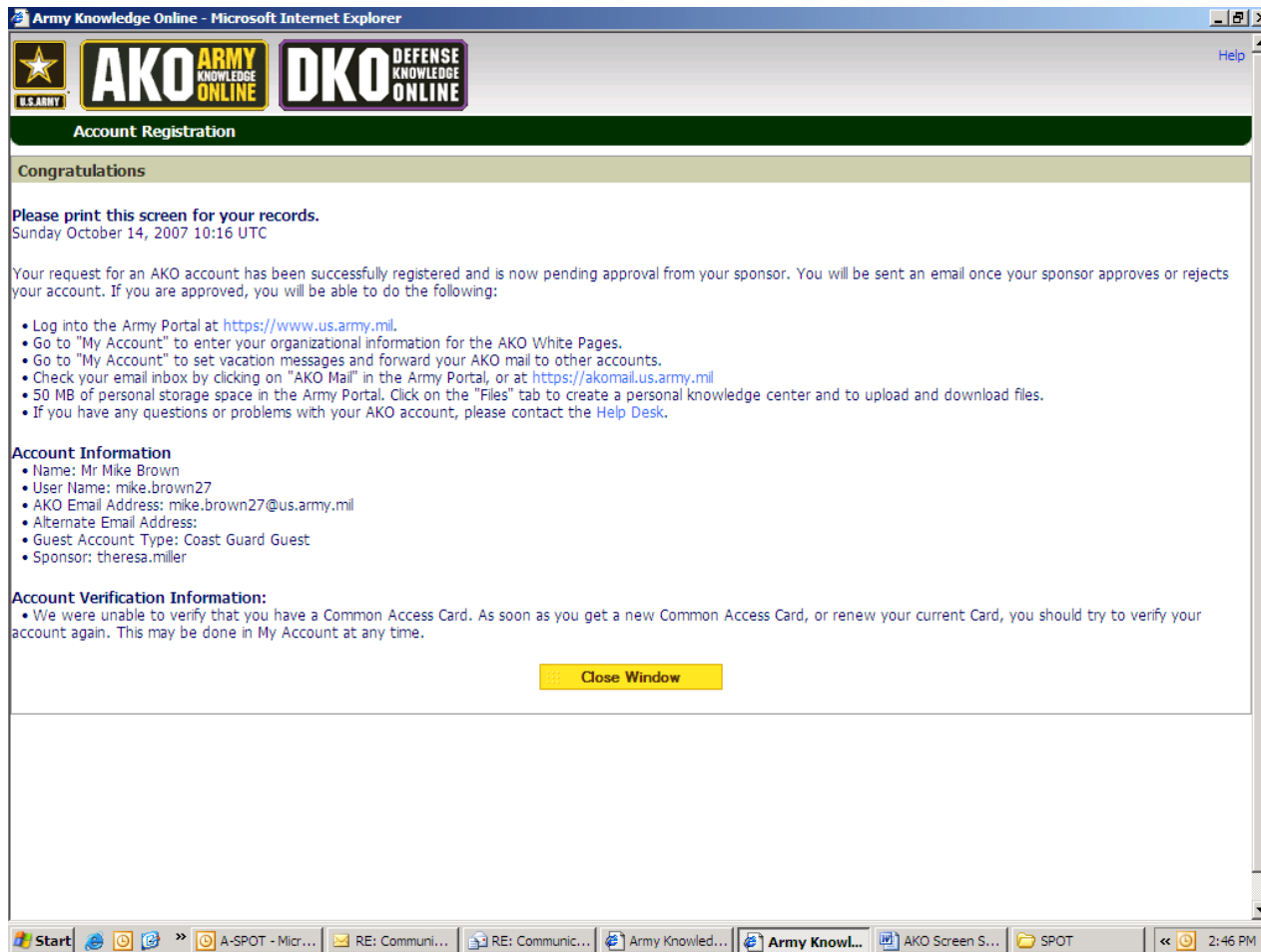
* Confirm Answer 3:

* Denotes a required field.

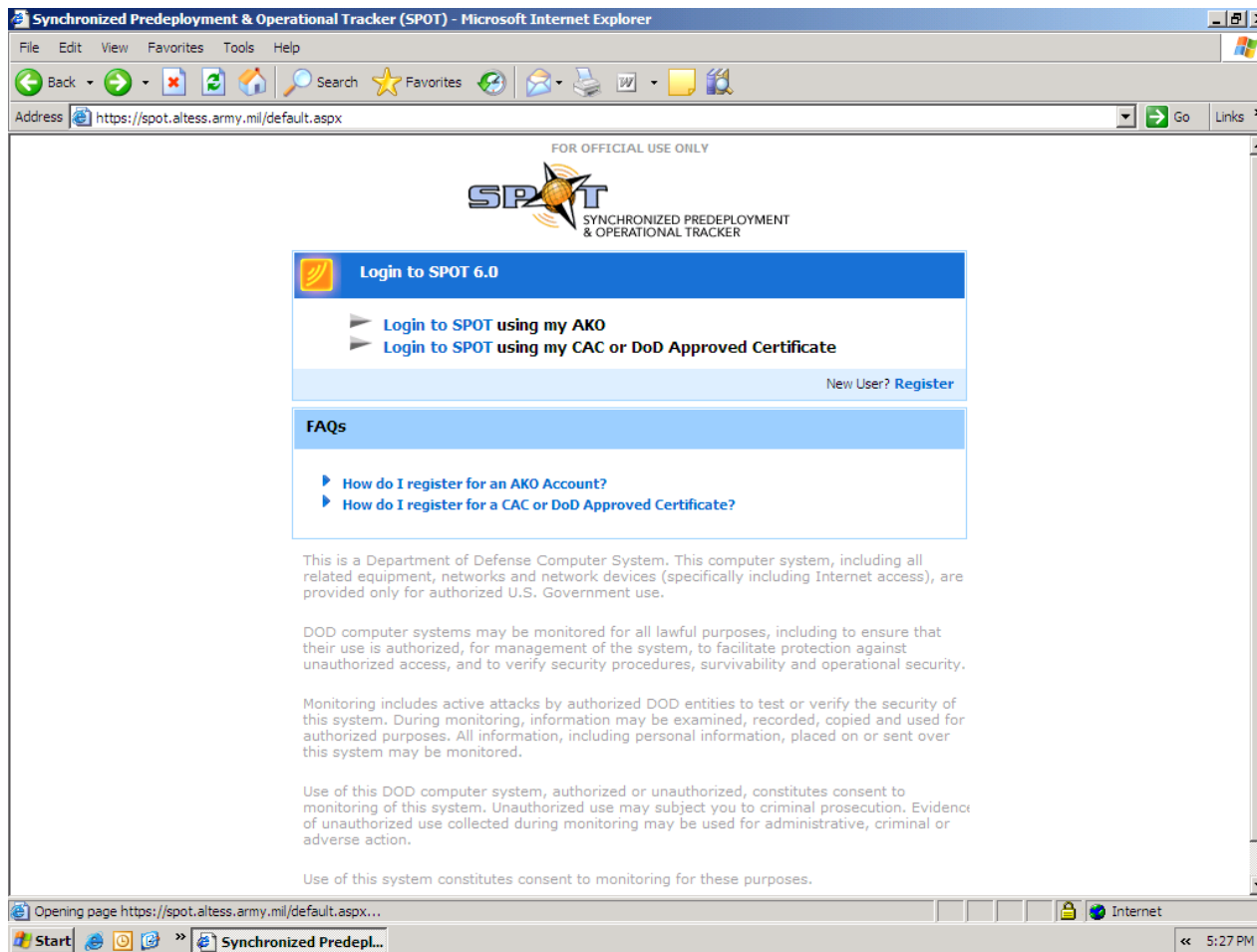
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Screen Shot from SPOT (Sample)



Screen Shot from SPOT (Sample)

(SPOT): User Registration - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Wordpad

Address <https://spot.altess.army.mil/registration/userregistration.aspx> Go Links

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SPOT
SYNCHRONIZED PREDEPLOYMENT
& OPERATIONAL TRACKER

Please select your affiliation.

I am:

- ☒ Company Contractor Personnel
- ☐ U.S. Government Personnel
- ☐ U.S. Military Personnel

Continue Exit

Done

Start Internet

(SPOT): User Registra... Document1 - Microsoft ...

5:33 PM

Screen Shot from SPOT (Sample)

(SPOT): User Registration - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <https://spot.altess.army.mil/registration/akoregister.aspx> Go Links

Favorites Add... Organize... Links Army Knowledge Online Google JCCS PARC-A Weather Underground

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SYNCHRONIZED PREDEPLOYMENT
& OPERATIONAL TRACKER

User Registration - Organization Affiliation

Enter your Organization and Sponsor Contact Information.

* Company:

Please enter Sponsoring Point of Contact

* POC First Name:

* POC Last Name:

* POC Office Phone:

* POC Primary Email:

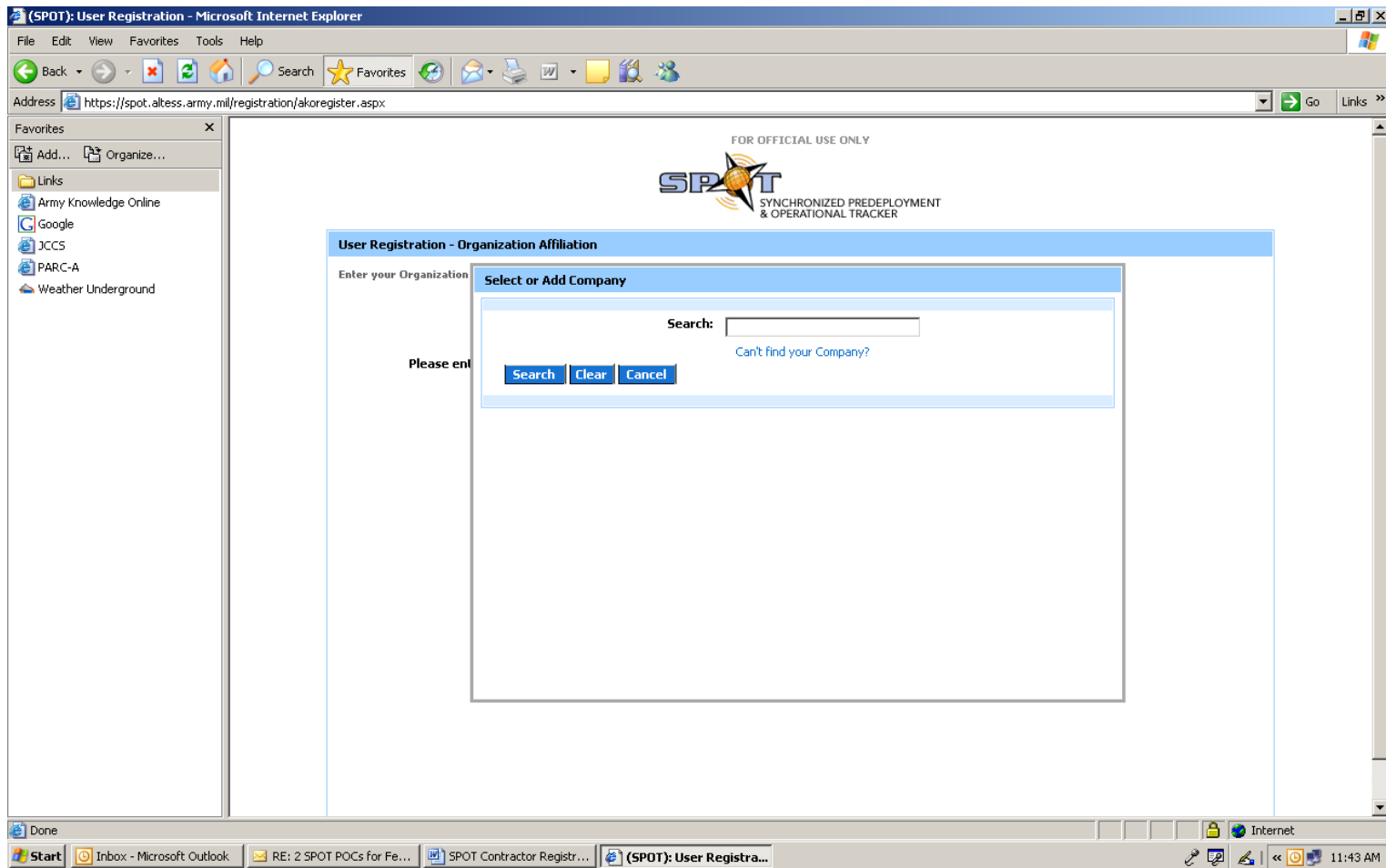
Back Register Exit

Done Internet

Start Inbox - Microsoft Outlook RE: 2 SPOT POCs for Fe... SPOT Contractor Registr... (SPOT): User Registra...

11:43 AM

Screen Shot from SPOT (Sample)



Screen Shot from SPOT (Sample)

(SPOT): User Registration - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <https://spot.altess.army.mil/registration/akoregister.aspx> Go Links

Favorites

Add... Organize...

Links

- Army Knowledge Online
- Google
- JCCS
- PARC-A
- Weather Underground

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SPOT

SYNCHRONIZED PREDEPLOYMENT
& OPERATIONAL TRACKER

User Registration - Organization Affiliation

Enter your Organization

Please enter

Add a New Company

* Company Name:

* Company Acronym:

Company Description:

Add Cancel Close

Done

Start

Inbox - Microsoft Outlook

RE: 2 SPOT POCs for Fe...

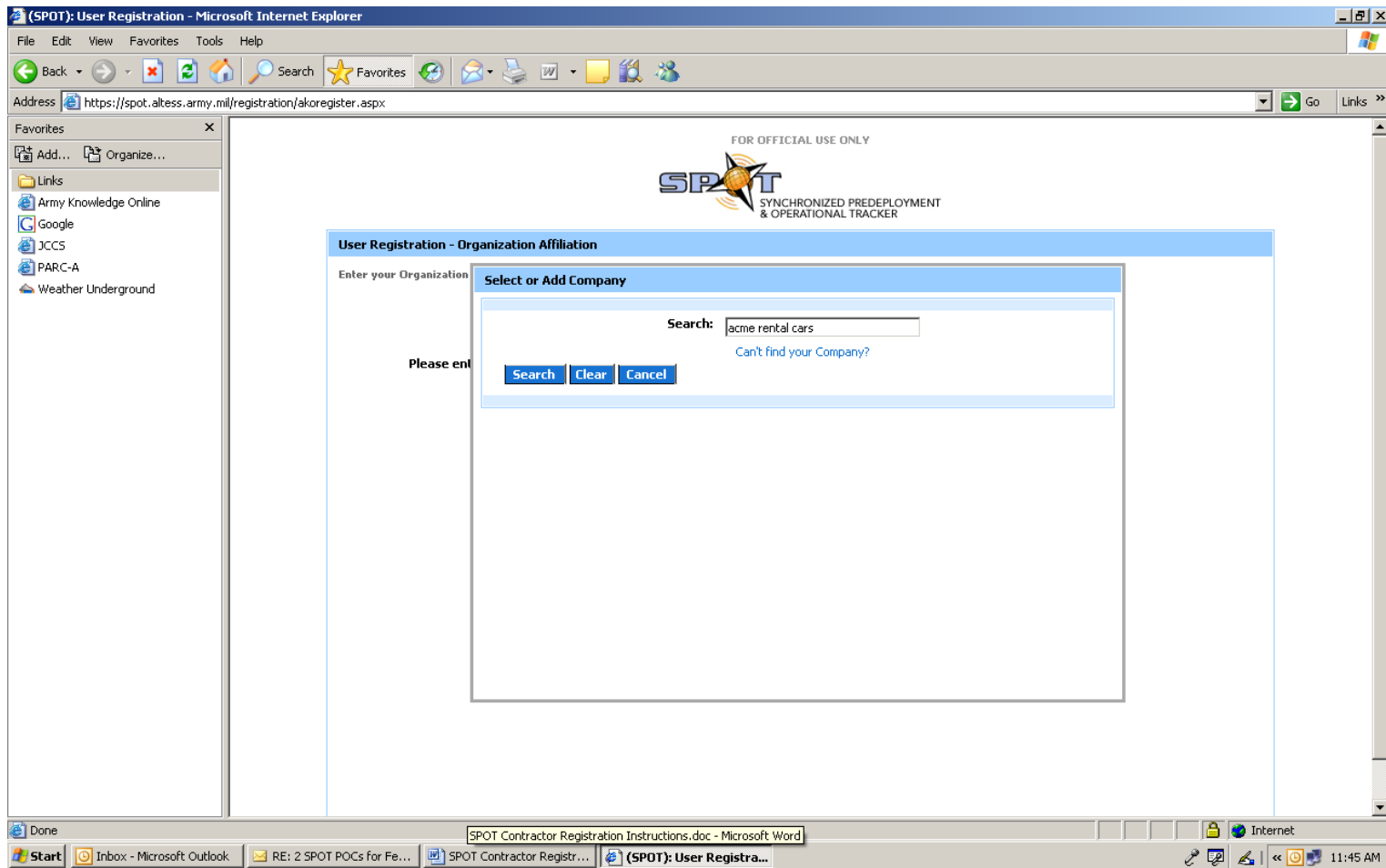
SPOT Contractor Registr...

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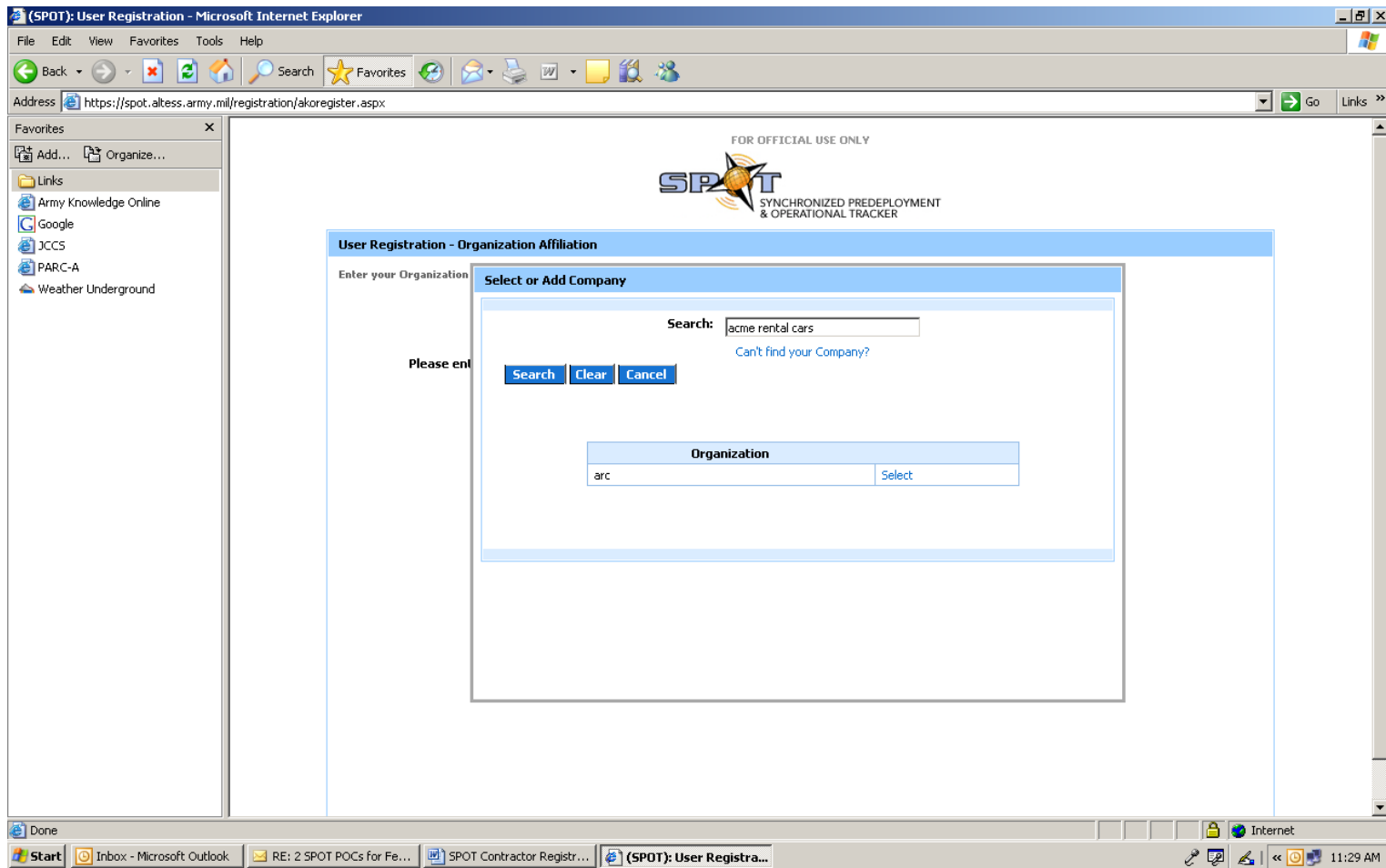
Internet

11:44 AM

Screen Shot from SPOT (Sample)



Screen Shot from SPOT (Sample)



Screen Shot from SPOT (Sample)

(SPOT): User Registration - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <https://spot.altess.army.mil/registration/akoregister.aspx> Go Links >>

Favorites Add... Organize... Links Army Knowledge Online Google JCCS PARC-A Weather Underground

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SYNCHRONIZED PREDEPLOYMENT
& OPERATIONAL TRACKER

User Registration - Organization Affiliation

Enter your Organization and Sponsor Contact Information.

* Company:

Please enter Sponsoring Point of Contact

* POC First Name:

* POC Last Name:

* POC Office Phone:

* POC Primary Email:

Back Register Exit

Done

Start Inbox - Microsoft Outlook RE: 2 SPOT POCs for Fe... SPOT Contractor Registr... (SPOT): User Registra...

Internet 11:47 AM



JAMMS Overview

- JAMMS software leverages existing authoritative systems and DoD business processes to rapidly identify deployed contractors
- JAMMS “Scan & Go” software initial fielding in March/April 2007

Letter of Authorization (LOA) Overview

- SPOT provides a workflow for LOA approvals
 - ❖ An LOA is requested as part of creating a deployment – the LOA is assigned to a Government Authority user
 - ❖ Government Authority and Contracting Officer (KO) user reviews LOA inbox and authorizes the LOA
 - ❖ KO reviews the LOA, assigns appropriate privileges and approves; once the KO approves the LOA, it is digitally signed and available to be viewed and printed

Sample LOA Form Generated by SPOT

LETTER OF AUTHORIZATION			DATE OF REQUEST
GOVT AGENCY SUPPORTING MISSION U.S. Army	GOVT AGENCY POC Mr. James Andrews	GOVT AGENCY POC PHONE 777-777-7777	GOVT AGENCY POC EMAIL james.andrews235@us.army.mil
NAME (Last, First, Middle Initial) Smith Jr., Johnathon J.	SSN 395-55-5555	DATE OF BIRTH 7/13/1969	PLACE OF BIRTH Duck, NC
HOME ADDRESS 1945 Victory Road Suite 17B McLean VA 22192		CITIZENSHIP 7/13/1969	PASSPORT # / EXPIRATION 78153298(11/1/2008)
		DEPLOYMENT PERIOD START Sunday, July 01, 2007	DEPLOYMENT PERIOD END Thursday, November 15, 2007
AKO EMAIL smith.jonathon22@us.army.mil		THEATER EMAIL smith.jonathon@swa.us.army.mil	
CLEARANCE LEVEL w/ AGENCY	CLEARANCE DATE (MM/DD/YYYY) Monday, January 01, 2007	JOB TITLE Sr. Electrical Engineer	GRADE EQUIV (GS12 or GS 13) GS12
COMPANY (full name) Booz Allen Hamilton	COMPANY POC Ronald Pendergrass	COMPANY POC TELEPHONE 703-902-2222	COMPANY POC EMAIL pendergrass_ronald@bah.com
CONTRACT NUMBER/ TASK ORDER AXBG-12AG5	CONTRACT PERIOD START 1/1/2006	CONTRACT PERIOD END 12/31/2008	CONTRACT ISSUING AGENCY Army Materiel Command
NEXT OF KIN (NOK) NAME Betty Smith	NOK RELATIONSHIP Wife	NOK TELEPHONE 808-888-0000	NOK ALTERNATE TELEPHONE 808-878-0707
IN-THEATER CONTACT James Hendrix		CONTACT'S PHONE 777-777-7777	CONTACT'S EMAIL james.hendrix1@us.army.mil
COUNTRIES TO BE VISITED Saudia Arabia, Iraq	PRIVILEGES <input checked="" type="checkbox"/> BILLETING <input checked="" type="checkbox"/> PX/EX <input checked="" type="checkbox"/> DFACS <input checked="" type="checkbox"/> COMMISSARY <input checked="" type="checkbox"/> MEDICAL/DENTAL <input checked="" type="checkbox"/> CAC/ID CARD <input checked="" type="checkbox"/> DEPENDANTS <input checked="" type="checkbox"/> FUEL <input checked="" type="checkbox"/> MWR <input checked="" type="checkbox"/> MIL CLOTHING <input checked="" type="checkbox"/> MIL ISSUED EQUIP <input checked="" type="checkbox"/> MIL EXCHANGE <input checked="" type="checkbox"/> APO/FPO <input checked="" type="checkbox"/> MIL BANKING <input checked="" type="checkbox"/> TRANSPORTATION <input checked="" type="checkbox"/> EXCESS BAGGAGE <input checked="" type="checkbox"/> MILAIR		
PURPOSE Engineering support for power plants.			
FUND CITE w/ BILLING ADDRESS This is where we put the fund cite.			

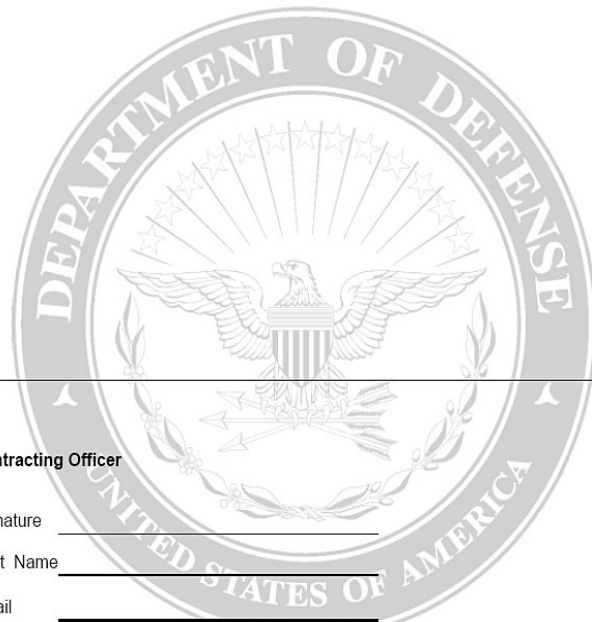
The government organization specified above, in its mission support capacity under the contract, authorizes the individual employee identified herein, to proceed to the location(s) listed for the designated deployment period set forth above. Non-supervisory positions shall be rated GS-12 or equivalent. Supervisory / Managerial positions shall be rated as GS-13 or equivalent. Upon completion of the mission, the employee will return to the point of origin. Travel being performed is necessary and in the public's service. Travel is in accordance with FAR 31.205-36 and the maximum per diem allowable under the appropriate travel regulations (Joint Travel Regulation (for AK, HI and outlying areas of the United States and US possessions), Federal Travel Regulation for CONUS and US Territories, and Dept of State's Standardized Regulations for OCONUS Foreign Areas designated by DOS).

Emergency medical support will be determined by the appropriate supported commander. Contractor authorization aboard military aircraft will be determined by the supported commander. Necessary identification badges will be determined and provided by the supported command.

This Contractor is considered as "Key Personnel, Government Civilian" in connection with "Non-Combatant Evacuation Orders" at the civil service grade indicated above.



REMARKS



Contracting Officer

Signature _____
 Print Name _____
 Email _____
 Phone _____



Training and Outreach

➤ Training

- ❖ Weekly classes for all three user communities
- ❖ WebEx, instructor led, and as requested
- ❖ Training workbooks
- ❖ Contractor Company training video
- ❖ Website

Small Business Concerns

- The definition of small business as provided by the Small Business Administration does not exist beyond the United States and therefore contracts performed outside of the United States are not subject to small and small disadvantaged set aside requirements, pursuant to FAR 19.000(b)

Small Business Concerns

➤ However, it is the policy of USACE to afford small businesses the opportunity to compete whenever possible. Under this acquisition, we anticipate small business representation through subcontracting.

- ❖ Brooks Act
- ❖ Evaluation Criteria will look at Small Business Participation
- ❖ Large Firms will submit Subcontracting Plans
- ❖ Encourage the use of Local Firms



Small Business Concerns

➤ Fair Opportunity

- ❖ Each selected firm shall be given the same opportunity to technically compete for each task order that is issued
- ❖ Small business usage may be used as part of the selection process



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Defense Base Act Insurance

Worker Compensation Insurance Program Rules and Regulations

Lynn Harper
Procurement Analyst
PARC-Winchester

DBA Insurance



➤ What is DBA Insurance?

- ❖ Congressionally mandated workers compensation insurance effective since 1941

- 42 U.S.C. Sections 1651-1654, as amended
- OSD issued guidance in December 2003

➤ It's the Law

- ❖ Contractors **MUST** buy DBA insurance for its employees working outside the 50 states

- Unless under a self-insurance program approved by DOL or subject to a waiver (see FAR 28.305)

When is it Required?



- For Contractors and Subcontractors unless waived by DOL
- DOL Policy Letter for DoD is forthcoming –
 - ❖ Changes/Clarifications in Waivers
- A waiver can be requested from DOL
 - IAW FAR 28.305
- No waiver if:
 - ❖ Hired in the US
 - ❖ Resident of the US
 - ❖ Citizen of the US
 - ❖ If no Local Compensation Law Exists in Country

DBA Insurance



- The USACE-wide contract was awarded to Continental Insurance Company (CNA)
- CNA must be utilized whenever the contractor either obtains new DBA insurance or renews its existing DBA insurance
 - ❖ Why? Because this is a requirements contract
 - ❖ There is no discretion to accept coverage from another insurer, even if the price is lower
 - ❖ Otherwise, USACE will be in breach of its contract with CNA, and can be sued for damages by CNA

Background/History



- Why does the USACE Pilot Program exist?
 - ❖ After 9/11 insurance costs became unaffordable for many companies, as much as \$150 per \$100 Compensation
 - ❖ Needed to find a way to help companies follow the law of providing insurance

- Contract Information
 - ❖ Second year of a two-year Pilot Program
 - 1 April 2007 through 30 September 2008
 - ❖ The reduced fixed rates are currently:
 - Services - \$3.50 per \$100 Compensation
 - Construction - \$7.25 per \$100 Compensation
 - Security - \$10.30 per \$100 Compensation
 - Aviation - \$17.50 per \$100 Compensation

Objectives of the Program



- To make DBA coverage affordable
- Similar to USAID & Dept. of State Programs
- Risk Pooling
- Centrally Managed
- Develop Business Case Analysis

PARC Instruction Letter (PIL) 2007-02



- Mandates that USACE contractors purchase DBA insurance (including renewals) under the USACE requirements contract with CNA
- Provides revised local provisions to be incorporated in all solicitations and contracts
- KO's verify policy before issuing NTP

If Premiums are Not Paid...



- It is the A-E firms' responsibility to ensure that they and their Subcontractors maintain DBA coverage *with CNA*
- Provide a copy of the paid invoice within 30 days
- If a contractor fails to maintain coverage
 - ❖ KO can withhold progress payments
 - ❖ Issue a Stop Work Order
 - ❖ Terminate the contract for default
 - ❖ Poor past performance – CPARS (ACASS)

Points of Contact



➤ USACE DBA Subject Matter Expert

❖ Procurement Analyst PARC-WIN:

- Lynn Harper (540) 665-3998 lynn.harper@us.army.mil

➤ USACE Contracting Officer - HECSA

- ❖ Susan Burchell (703) 438-8487 susan.m.burchell@usace.army.mil

➤ Department of Labor

- ❖ Miranda Chiu (202) 761-7169 Chiu.miranda@dol.gov

❖ Waiver Questions

- John Chamberlain (202) 693-0925 Chamberlain.john@dol.gov



**US Army Corps
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Transatlantic Programs Center

A-E Industry Day

Selection Process

Dave Worthington, P.E.
A-E Contracts Manager

Pre-Selection and Selection Process

- A-E selections will be conducted in a fair, rational and consistent manner, in strict accordance with the announced selection criteria, and in compliance with FAR 36.602 and its supplements
- The primary goal in A-E selection is the determination of the most highly qualified firms
- To accomplish this task, TAC will use a pre-selection and selection board process to select the most highly qualified firms from which to negotiate a contract

Pre-Selection and Selection Process, cont.

- These two boards will evaluate the firms' qualifications strictly on the basis of the announced selection criteria in the FBO announcement and in their stated order of importance
- The selection criteria is broken into two sections: Primary and Secondary. Primary criteria has greater importance in the evaluation process than secondary criteria. Secondary criteria will only be used by the selection board as a "tie-breaker," if necessary, in ranking the most highly qualified firms
- Primary Selection Criteria is applied by the pre-selection board to determine the highly qualified firms and by the selection board to determine the most highly qualified firms. The primary criteria are listed in order of importance in the FBO announcement

Pre-Selection and Selection Process, cont.

- Pre-Selection and Selection Boards will only consider the following information:
 - ❖ SF330 Parts I and II
 - ❖ Supplemental information required by the solicitation (e.g. Design Quality Management Plan)
 - ❖ Documented performance evaluations, such as from ACASS; DoD contract award data; and
 - ❖ The results of interviews of the most highly qualified firms
- The Boards will not assume qualifications which are not clearly stated in a firm's submission or available from ACASS. The boards will review the entire submission of each firm and not excerpts or summaries. A firm will not be contacted to clarify or supplement its submission, except during the interviews with the most highly qualified firms. Boards shall not consider any cost factors

Pre-Selection and Selection Process, cont.

- Other points to consider during the preparation of your technical proposal:
 - ❖ It is your responsibility to demonstrate relevancy of your technical proposal with the FBO criteria
 - ❖ Firms that can demonstrate greater relevancy of its technical proposal to the FBO criteria will be rated higher than firms that have less relevancy. Therefore, the more relevant your technical response is to the FBO criteria the higher your response will be rated
 - ❖ Remember that the FBO criteria is listed in descending order of importance so the higher listed criteria has more influence on your rating than criteria at the bottom of the list
 - ❖ Consequently, failure to demonstrate relevancy of your technical proposal to the higher rated criteria will have a tremendous impact on your rating, and may result in your receiving a not qualified or low rating

Pre-Selection and Selection Process, cont.

- ❖ Although an A-E firm will not be eliminated simply for failing to submit certain information or for altering the format of its SF 330, it may be rated as not qualified or low if missing, confusing, conflicting, obsolete or obscure information prevents a board from reasonably determining that a firm demonstrates certain required qualifications. Make sure your technical proposal is clear, concise and complete before you submit
- ❖ Note the **mandatory requirement** in the FBO criteria that firms must possess current experience and technical competence in the following **Experience Categories** in order to be considered for award: A05, A06, H07, S05 and T04

Pre-Selection and Selection Process, cont.

- ❖ Within this mandatory requirement it is important to note that TAC is interested in specific experience and competence concerning the noted Experience Categories:
 - For A05 TAC is interested in your airport lighting and fueling experience and competence
 - For A06 TAC is interested in your airport hangar experience and competence
 - For H07 TAC is interested in your airfield paving experience and competence
 - For S05 TAC is interested in your soils and geotechnical investigation experience and competence
 - For T04 TAC is interested in your topographical surveying experience and competence
- ❖ Avoid submitting glossy pictures and other incidental information that does not document the relevancy of your technical proposal with the FBO criteria. It usually does nothing to enhance your rating, and may detract from it if relevant information is left out so that the incidental information can remain

Pre-Selection and Selection Process, cont.

- Final Ranking of Most Highly Qualified Firms: The Selection Board will rank the most highly qualified firms in order of preference using the primary selection criteria. If two or more firms are found to be technically equal, the secondary criteria will be used as "tie-breakers" and the final ranking of firms decided
- Firms are technically equal when there is no meaningful difference in their aggregate qualifications relative to the primary selection criteria
- Since more than one contract will be awarded from this synopsis, the number of highest qualified firms will at least equal the number of anticipated contracts; between three and six

Pre-Selection and Selection Process, cont.

- The ranking of the most highly qualified firms recommended by the Selection Board will be approved by the TAC Commander or his delegated representative
- A-E firms will be notified of their selection status within 10 days after selection approval in accordance with EFARS 36.607(a)14. No notifications will be made after the Pre-Selection Board has completed its task
- This notification shall advise each firm whether it is:
 - ❖ The highest qualified, or
 - ❖ Among the most highly qualified but not the highest qualified, or
 - ❖ Not among the most highly qualified firms

Pre-Selection and Selection Process, cont.

- The notification will also inform each firm that it may request a debriefing. However, they must do so in writing or electronically within 10 days after receiving the notification. The identity of the firms selected for negotiations may be released after the selection report is approved in accordance with FAR 36.607(a)
- There are two main objectives for a debriefing. First, it is to instill confidence in the debriefed firm that the selection was conducted fairly and objectively in accordance with the announced selection criteria. Second, it is to provide the firm with specific information to allow it to improve its weak qualifications and better compete for future similar projects
- If possible, debriefings of unsuccessful firms will be conducted within 14 days after receipt of a written request in accordance with FAR 15.506 (except 15.506(d)(2)-(d)(5)), FAR 36.607(b), and EFARS 36.607(b)



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Future Work - Afghanistan

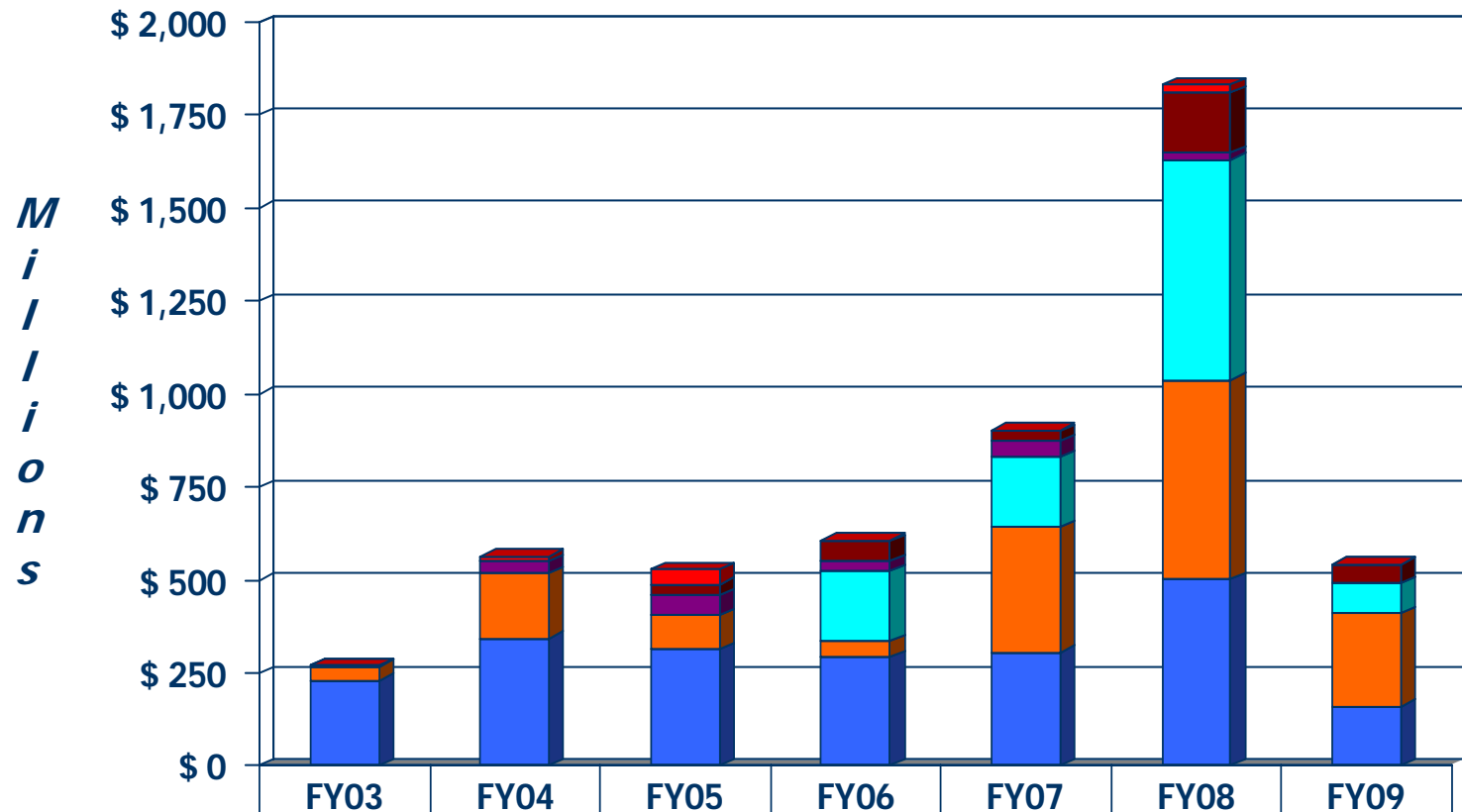
Rich Dickson

Afghanistan Program Manager

Forecast for future work: Afghanistan

- **Bottom Line:** Future expected AED annual construction program of approximately \$ 500 M
 - ❖ Air Force MILCON
 - ❖ Army MILCON
 - ❖ Afghan National Army/Police (FMS)
 - ❖ Reconstruction
 - ❖ Other
- AED Architect-Engineer/Design Strategy:
 - ❖ MILCON: TAC executes. Most projects Design/Build. TAC internal or other Corps Districts. May request A-E support for specific technical focus areas (Fuels, Detention, Ammunition).
 - ❖ FMS: Focus on “Site-Adapt/Build” construction contracts. Need to use/create standard designs which are site-adapted to the individual locations.
 - ❖ Professional Services: Similar to what GRD has done for Designers, Data Management, Construction Oversight.
 - ❖ A-E MUST be willing to have staff in Afghanistan

Forecast for future work: Afghanistan



■ Reconstruction	2	14	39	2	2	20	0
■ CERP			31	54	27	160	50
■ CN/BMI		32	54	28	44	20	0
■ Afghan Ntnl Police				188	187	593	83
■ US/Coalition Forces	37	174	90	43	337	535	250
■ Afghan Ntnl Army	231	344	314	293	306	502	160

Forecast for future work: Afghanistan

Currently Known Future A-E Work

➤ MILCON:

- ❖ Expertise in detention facilities required
- ❖ Design efforts for out-year program – Design Acquisition Strategy being determined

➤ FMS:

- ❖ HVAC upgrade studies (ANA)
- ❖ Possibly develop Standard Designs for future ANA/ANP project types

➤ Other:

- ❖ Construction Management Services – Staffing in Afghanistan to augment AED staff for construction contract oversight, especially for Cost Reimbursable contracts
- ❖ Designers – Augment AED staff with designers in Kabul, especially Structural, Electrical, Mechanical



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Future Work - Iraq

Margaret Jones
Iraq Project Manager

Forecast for future work: Iraq

- Future expected GRD workload to be executed through TAC
 - ❖ Air Force MILCON
 - ❖ Army MILCON
 - ❖ Other
- GRD's Contracting "Tool Box"
 - ❖ Use of current A-E IDCs
- GRD Contracting Strategy for FY09 MILCON:
 - ❖ Design Build and Design Bid Build
 - ❖ Partnering in design Charrettes



Forecast for future work: Iraq

➤ FY08:

- ❖ Army MILCON: 35 projects ~ \$542M
- ❖ Air Force MILCON: 5 projects ~ \$67M
- ❖ CCA: FY08 NDAA authorizes \$200M for contingency theater, all services



➤ FY09:

- ❖ Army MILCON: 21 projects ~ \$500M
- ❖ Air Force MILCON



➤ Other:

- ❖ Potential work totaling approximately \$300-400M



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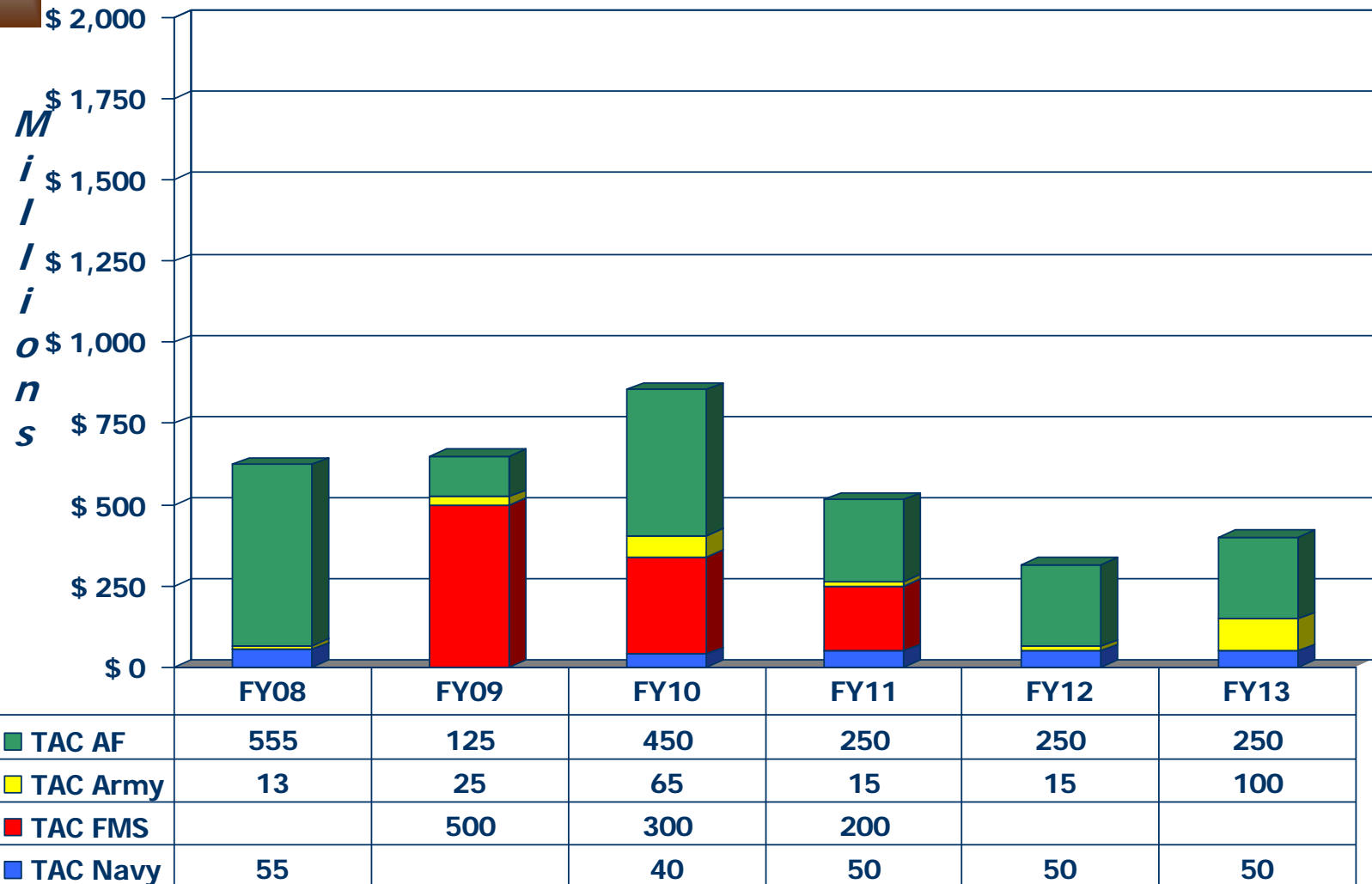
Future Work – TAC

Roger Vogler, P.E.
Chief, Engineering Division

Forecast for future work: TAC AOR (Kuwait, Bahrain, Qatar, Oman, UAE, Egypt, Jordan, Africa)

- **Bottom Line:** Future expected TAC annual construction program of approximately \$ 500M
 - ❖ Air Force MILCON
 - ❖ Army MILCON
 - ❖ Foreign Military Sales
 - ❖ Millennium Challenge
 - ❖ Other
- TAC Architect-Engineer/Design Strategy:
 - ❖ MILCON: Many projects Design/Build, use of standard designs, Site-Adapt/Build
 - ❖ FMS: Design/Build, Design Bid Build
 - ❖ Supplement TAC staff with A-E support
 - ❖ Full A-E design
 - ❖ Services for construction management, oversight
 - ❖ A-E MUST be willing to have staff anywhere in TAC AOR

Forecast for future work: TAC



Forecast for future work: TAC

Currently Known Future A-E Work

- MILCON:
 - ❖ Primarily various airfield related projects
- FMS:
 - ❖ Various airfield, headquarters, operations projects
- Other:
 - ❖ Construction Management Services
 - ❖ Surveys and studies
 - ❖ Designers – Augment staff with designers

Forecast for future work: TAC

Currently Known Program

➤ FY09:

- ❖ Air Force MILCON: 8 projects ~ \$ 100-150M
 - Ramps, taxiways, maintenance facilities, storage, etc.
 - Afghanistan, Kyrgyzstan, Qatar
- ❖ Army MILCON: 1 project ~ \$ 20-30M
 - Communications Facility; Kuwait
- ❖ FMS: 2 Projects ~\$ 500M
 - Airfield operations and maintenance facilities; Kuwait, UAE

➤ FY10:

- ❖ Air Force MILCON: 6 projects ~ \$ 400-500M
 - Runway, housing, airfield facilities; Qatar, Oman, Afghanistan
- ❖ Army MILCON: 4 projects ~ \$ 60-70M
 - Power plant, storage, misc facilities; Qatar, Kuwait
- ❖ Navy ~\$ 30-50M

Forecast for future work: TAC

Currently Known Program

➤ FY11:

- ❖ Air Force MILCON: 8 projects ~ \$ 200-300M
 - Runway, ramps, housing, airfield facilities, fuel; Qatar, Oman, UAE, Afghanistan
- ❖ Army MILCON: 1 projects ~ \$ 10-20M
 - Misc facilities; Qatar
- ❖ Navy MILCON

➤ FY12:

- ❖ Air Force MILCON: 5 projects ~ \$ 200-300M
 - Misc facilities; Afghanistan
- ❖ Army MILCON: 2 projects ~ \$ 10-20M
 - Storage; Qatar
- ❖ Navy MILCON

Forecast for future work: TAC

Currently Known Program

➤ FY13:

- ❖ Air Force MILCON: 6 projects ~ \$ 200-300M
 - Ramps, housing, airfield facilities; Qatar, Bahrain, UAE, Afghanistan
- ❖ Army MILCON: 3 projects ~ \$ 80-120M
 - Storage; Kuwait
- ❖ Navy MILCON



**US Army Corps
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Base Access Requirement CAC - Common Access Card

Carl L. Stubbert
Center Contracting Chief

Base Access by Contractor Employees

- Contractor needs to Identify Employees that are Working on Individual Contract Task Orders
- Contractor will have to Identify what Military Bases their Employees will Require Base Access.
- Contractor will need to have Employees that require Base Access get an AKO Account
- Before Contractor Employees can get a CAC, they will need to get a Letter of Authorization (LOA).

AKO Account

- AKO Account
 - ❖ Requires the submittal of a request for an AKO Account
- Contractor Verification System
 - ❖ Request requires following Information
 - First, Middle and Last Name
 - Date of Birth
 - Social Security Number or Foreign ID Number
 - AKO Email Address
 - Contract Number
 - ❖ Upon receipt of above information an Account Application will be created in CVS - Contractor Verification System.

Contractor Verification System - CVS

- Required Sponsor Information for CVS Application
 - ❖ TA: To be provided
 - ❖ Organization: Army
 - ❖ Telephone:
 - ❖ Office Name: USACE-TAC
 - ❖ Street Address: P.O. Box 2250
 - ❖ City: Winchester
 - ❖ State: Virginia
 - ❖ Zip Code 22604
 - ❖ Last Four Zip Code: 1450
 - ❖ Country: US

Letter of Authorization - LOA

➤ Required Information

- ❖ Countries to be Visited:
- ❖ Name (First, Middle and Last):
- ❖ Home Address:
- ❖ Next of Kin:
- ❖ Job Title:
- ❖ Level of Clearance: N/A
- ❖ Issuing Agency: U.S. Army Corps of Engineers
- ❖ Social Security Number:

Letter of Authorization – LOA (Cont)

➤ Required Information (Cont)

- ❖ Date of Birth:
- ❖ Place of Birth:
- ❖ Purpose:
- ❖ Initial Period:
- ❖ Passport Number/ Expiration Date:
- ❖ Company Billing Address

Additional Information

- Sponsor name for AKO account will be provided upon award
- CVS Site
 - ❖ <https://www.dmdc.osd.mil/appj/cvs/login>
- Rapids Site Locator:
 - ❖ <http://www.dmdc.osd.mil/rsl/owa/home>
- AKO
 - ❖ <https://www.us.army.mil>



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Deployment Requirements

Keith Frye

USACE Deployment Center Manager

Current UDC Customers

- Gulf Region Division (GRD)
- Afghanistan Engineer District (AED)
- Army Materiel Command (AMC)
- Defense Contracting Management Agency (DCMA)
- Contractors in support of GRD and AED

UDC Process

- Individual is selected to deploy (currently six weeks notice is given to DA Civilians)
- Individual is contacted by TAC's Administrative Personnel Processing Office (APPO)
- All pre-deployment paperwork must be submitted three weeks prior to reporting to the UDC



While At the UDC

- Deployment Certification
- Common Access Cards Are Issued
- All Required Training is Completed
- Process Takes Three Days...Fly on the Fourth Day

Issues Preventing Deployment

- Security – National Criminal Investigation Check is needed before access can be given to TAC LAN
- Passport (Must have for deployment)
- Medical - Medical clearance must be given by the UDC doctor before an individual reports to the UDC

Major Medical Issues

- Body Mass Index (BMI) (Over 40 BMI is non-deployable)
- Diabetes (Type 1 Insulin Dependent is non-deployable...Type 2 can deploy with a medical waiver)
- Cardiac (Looked at on case by case basis)
- Hypertension (Must have blood pressure under control)



Questions?

UDC Website:

<http://www.tac.army.mil/deploymentcenter/>



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Responses to Questions

Dave Worthington, P.E.
A-E Contracts Manager